



School District Facility Usage Rules and Guidelines

ATTACHMENT B - Additional Usage Rules and Guidelines for BMS N Auditorium, BHS Auditorium, and CHS PAC

SPECIAL NOTE: Protecting the integrity and viability of Fine Arts classrooms/suites and UIL practice/performance venues requires specialized resources, maintenance, and technical expertise. Because BISD resources are limited and because BISD Fine Arts facilities are fundamentally reserved for BISD purposes, allowing outside groups to access such facilities will be restricted and or limited in the following fashion:

RESTRICTIONS:

***In addition to the posted, hourly rental fees and associated custodial rates, all technology (sound and lighting) must be operated by a BISD employee only – BISD will assess a \$25.00 per hour fee (\$50.00 minimum) for all tech personnel hired.*

Without the express authorization and oversight of campus administrators and BISD Fine Arts' staff, generally, BISD will not allow:

- changes to stage lighting
- use of the follow spot
- use of stage scrim
- use of cyclorama
- use of Piano and other district-owned instruments
- BISD does not loan and/or rent mics, PA gear, lighting, and or other performance venue equipment to include props and costumes.

BISD also restricts and or limits swing-space. As a practice we do not allow classroom rentals, and in the case of these specific venues we do not rent the band halls, choral arts suites, and black box theatre.

ACCEPTABLE RENTAL AREAS THAT MAY REQUIRE A FEE - BISD may consider, pending full review and approval of use, such swing space as the CHS Dance Studio – with hardwood floors – also known as the Green Room. However, ABSOLUTELY **no** FOOD OR DRINK will be allowed in the Dance Studio at CHS; and **no** hard marking soled shoes, no tap shoes, no adjusting ballet bars; **no** use of the electric plugs on mirrors, no use of studio sound system, no propping exterior doors open, no use of studio furniture. The room may be rented at a rate of \$25.00 per hour.

In addition, BISD will also allow use of the lobby/foyer of each locale, and some hallways depending upon the location.