

# Minutes of Regular Meeting

## The Board of Trustees Boerne Independent School District

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A Regular Meeting of the Board of Trustees of Boerne Independent School District was held Monday, May 21, 2018, beginning at 5:00 PM in the Administration Building, 235 Johns Road, Boerne, TX 78006-2023.

### I. ESTABLISH QUORUM

The President then stated, for the record, the names of those present and those absent.

President Rich Sena  
Vice President Carlin Friar  
Secretary Joe Tidwell  
Members Dale Adams, Maritza Gonzalez-Cooper, Alan Rich, Donna Sharp  
*\*Alan Rich left the meeting at approximately 8:00p.m. due to another commitment.*

### II. CLOSED SESSION

**Rich Sena announced at approximately 5:00 p.m., in addition to any items listed that may be appropriately discussed in a Closed Session the board will now convene in Closed Session to discuss the following items; Pursuant to Texas Government Code Chapter 551 of the Texas Open Meeting Act for the following purposes:**

#### A. Personnel

1. Pursuant to Section 551.071 of the Texas Government Code, consultation with the District's attorney concerning legal issues involving issues concerning program changes.

2. Pursuant to Section 551.071 of the Texas Government Code, consultation with the District's attorney concerning legal issues involving procedural issues concerning non-renewal hearing, including selection of counsel to advise the Board in any non-renewal hearing.

3. Pursuant to Section 551.071 of the Texas Government Code, consultation with the District's attorney concerning legal issues and procedural issues related to a non-renewal hearing regarding term contract employee(s).

4. Pursuant to Texas Government Code section 551.071 consultation with attorney regarding superintendent contract.

5. Pursuant to Texas Government Code section 551.074 deliberation regarding superintendent contract.

6. Pursuant to Texas Government Code 551.074 deliberation regarding matters related to employment, appointments, resignations, terminations, retirements, and reassignments.

III. **OPEN SESSION - 6:30 p.m.**

**Rich Sena announced the Board would reconvene in Open Session at approximately 6:30 p.m.**

A. Pledge of Allegiance and Moment of Silence

**Boerne High School Student Council members led those in attendance in the recitation of the Pledge of Allegiance to the U.S. and Texas flags, and the observance of a moment of silence.**

B. Commendation of Student, Staff, and Community Achievements:

Champion HS Academics State

Boerne HS UIL Academic & Speech Regional Results and State Advancers

Champion HS Texas Alliance of Minority Engineers (T.A.M.E.)

Champion HS Charger Choir (*not present*)

Boerne HS One Act Play

Champion HS UIL Speech and Debate

Champion HS Welding

Champion HS Varsity Tennis Team

Boerne HS Tennis

Boerne Middle School North National History Day Participants

Champion HS Band

Boerne HS German

Champion HS Track

Boerne HS Choir

DeNette Krawczynski, Special Ed Director, honoring retirement

C. Innovative Teacher Presentation

BHS CTE Food Science Teacher, Amy Hogan

**Ms. Hogan's CTE Food Science class was highlighted in a video showcasing food labs.**

**Rich Sena then asked the members to indicate whether the order of the agenda, as presented, is acceptable or whether changes to that order are proposed.**

**MOTION WAS MADE FOR THE AGENDA TO BE APPROVED WITH THE FOLLOWING CHANGE(S): MOVE ITEM X. BEFORE ITEM VII. (HR DIVISION UPDATE BE MOVED PRIOR TO SUPERINTENDENT'S DIVISION) AND FOR ITEMS A, B, C, AND D LISTED IN IV. CLOSED SESSION, BE REMOVED AS NO ACTION REQUIRED. MOTION WAS SECONDED AND CARRIED UNANIMOUSLY.**

IV. **CONSIDER ACTION, IF ANY, REGARDING ITEMS DISCUSSED IN CLOSED SESSION**

A. Consider and take possible action to declare that the necessity of program changes requiring the non-renewal of district employees.

**REMOVED FROM AGENDA AS NOTED IN APPROVED MOTION ABOVE.**

B. Consider and take possible action to determine the employment areas to be affected as a result of the program changes requiring the non-renewal of district employees.

**REMOVED FROM AGENDA AS NOTED IN APPROVED MOTION ABOVE.**

- C. Consider and take possible action regarding the selection of legal counsel to advise the Board in any non-renewal hearing during the current school year.  
**REMOVED FROM AGENDA AS NOTED IN APPROVED MOTION ABOVE.**
- D. Consider and take possible action regarding proposed non-renewal of term contract employee.  
**REMOVED FROM AGENDA AS NOTED IN APPROVED MOTION ABOVE.**
- E. Consideration and approval for the renewal of the Superintendent's contract as presented by the Board.  
**MOTION WAS MADE FOR THE BOARD OF TRUSTEES TO APPROVE THE SUPERINTENDENT'S CONTRACT AS DISCUSSED IN CLOSED SESSION AND TO AUTHORIZE THE BOARD PRESIDENT TO SIGN THE NEW CONTRACT ON BEHALF OF THE DISTRICT. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**
- F. Consider and take possible action regarding the personnel report as presented.  
**MOTION WAS MADE FOR THE BOARD OF TRUSTEES TO APPROVE THE PERSONNEL REPORT AS PRESENTED TO INCLUDE THE ISSUING OF EMPLOYMENT CONTRACTS TO ADMINISTRATORS AND CERTIFIED PROFESSIONALS FOR THE 18-19 SCHOOL YEAR. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

V. **COMMENTS FROM VISITORS**

Under district policy BED Local, citizens may address the Board by contacting the superintendent's office prior to the meeting or by signing up just before the meeting is called to order. Note: Sign Up Sheet for Speakers is placed at the entrance to the Board Room and speakers must sign in to be heard. Citizens may not address individual personnel concerns or other items that might infringe on the rights and privileges of others.

**Kimberly McCarron spoke regarding German program.**

**Craig McCarron spoke regarding BISS graduates and higher education.**

VI. **GOVERNANCE**

A. Administer the Oath of Office to Elected Board Members

Presenter: Kendall County Judge Darrel Lux

**Kendall County Judge, Darrel Lux, administered the Oath of Office to re-elected board members Carlin Friar, Joe Tidwell, and Alan Rich.**

B. Conduct Annual Re-Organization of Board for Purposes of Electing President, Vice President and Secretary

**Dr. Price conducted election and asked for nominees for officer positions. Trustee, Dale Adams, then nominated a slate of officers for the following positions: Carlin Friar for Board President; Joe Tidwell for Vice President; Maritza Gonzalez-Cooper for Secretary. A VOTE WAS TAKEN AND THE SLATE OF OFFICERS WAS PASSED UNANIMOUSLY**

C. Approval of Minutes from Prior Meetings

**MOTION TO APPROVE MINUTES AS PRESENTED FROM THE PRIOR REGULAR MEETING OF APRIL 16, 2018 AND SPECIAL MEETING HELD APRIL 24, 2018. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

D. Board Member Reports

*Carlin* – Provided a status update on the completion of required board training for Senate Bill 1566.

*Alan* – Discussed findings on the PEIMS audit report and budget committee summary.

*Rich* – Discussed upcoming legislative proceedings.

*Maritza* – Provided a brief report on BEF fundraising successes.

*Donna* – Gave brief update on the strategic planning process currently underway in BISD.

*Dale* – Gave brief update on energy program and projects at Voss MS. Projects are on track.

VII. SUPERINTENDENT'S DIVISION

A. Superintendent's Report

**Dr. Price recognized Marcia Leach for 20 years of service and dedication. Dr. Price provided an update on the many ongoing activities throughout the district highlighting strategic planning, Independent Study Mentorship presentations, and upcoming high school graduation ceremonies.**

VIII. LEARNING DIVISION

A. Overview of the Early Childhood Program

**DeNette Krawzynski and Annie Seiter gave an overview regarding the early childhood program and positive changes to the program.**

B. Review 2017-2018 Annual Report: Substance Abuse Prevention and Violent or Criminal Incidents

**Dr. Spoor stated that Dr. Robles and Tammy Charest would answer any questions regarding the reports as submitted. Dr. Robles shared information regarding a new method of reporting concerns.**

IX. FINANCIAL SERVICES DIVISION

**Mrs. Grill first provided an update regarding GVTC contracted services and then proceeded with the monthly financial reporting.**

A. Monthly Financial Report and Board Action on Financial Matters Directly Related to Those Reports (Including Budget Amendments, Investments, Donations, and Tax Collection Reports)

**MOTION FOR BISD BOARD OF TRUSTEES TO APPROVE BUDGET AMENDMENTS AND ACCEPT DONATION AND TAX COLLECTION REPORTS AS PRESENTED. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

B. Purchasing Report

**MOTION FOR BISD BOARD OF TRUSTEES TO APPROVE THE PURCHASING REPORTS AS PRESENTED. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

C. Consider Approval of 2018 Auditor Engagement

**MOTION FOR BISD BOARD OF TRUSTEES TO APPROVE THE SINGLE AUDIT ENGAGEMENT SERVICES FOR THE YEAR ENDING JUNE 20, 2018 TO BELT**

**PECHACEK, LLL CPA. MOTION WAS SECONDED AND PASSED UNANIMOUSLY**

D. PEIMS Audit

**Mrs. Grill presented a summary of the PEIMS audit and budget review.**

E. Sale of Surplus Property

**MOTION FOR BISD BOARD OF TRUSTEES TO APPROVE THE SALE OF THREE OF THE FIVE PORTABLE CLASSROOMS LISTED AS PRESENTED. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

X. **HUMAN RESOURCES DIVISION**

**Discussed at an earlier point in the agenda prior to Superintendent Division.**

A. Consideration and approval of the 2018-2019 Compensation Plan

**MOTION FOR THE BOARD OF TRUSTEES TO APPROVE ADOPTION OF THE 2018-2019 COMPENSATION PLAN AS REFLECTED IN OPTION B. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

B. Consider and approve the 2018-2019 district contribution for employee health benefits.

**MOTION FOR THE BOARD OF TRUSTEES APPROVE THE 2018-2019 DISTRICT CONTRIBUTION FOR EMPLOYEE BENEFITS AS OUTLINED IN OPTION D. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

XI. **OPERATIONS DIVISION**

A. Consideration and Approval of Advanced Funding Agreement for Voluntary Construction and Maintenance Between TxDOT and Boerne ISD

**MOTION FOR THE BOARD OF TRUSTEES TO APPROVE ADVANCED FUNDING AGREEMENT FOR VOLUNTARY CONSTRUCTION AND MAINTANANCE BETWEEN TXDOT AND BOERNE ISD AND AUTHORIZE BOARD PRESIDENT TO SIGN THE AGREEMENT. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

B. GMP - BMS South & BMS North Renovations

**MOTION FOR THE BOARD OF TRUSTEES TO APPROVE THE GMP AS SUBMITTED BY BARTLETT COCKE FOR THE RENOVATIONS TO THE FINE ARTS AREAS OF BOERNE MIDDLE SCHOOL NORTH AND SOUTH IN THE AMOUNT OF \$1,269,464. (NOTE: THE BMSS PTO WILL BE FUNDING A PORTION OF THE AV UPGRADES AT SOUTH). MOTION WAS SECONDED AND PASSED UNANIMOUSLY**

C. Bond Update

**Information Only**

XII. **FUTURE BUSINESS ITEMS**

**June 18, 2018 - Regular Meeting**

Hold Budget Hearing for 2018-19 BISD BGT

Consider Approval of 2018-19 Budget

Proposed Tax Rate Hearing

Contract Renewal for Investments Advisors

Approve GMP/BOND

SHAC Report

Approvals if Needed: Student Handbook, Student Code of Conduct Student Random  
Drug Testing Policy Booklet  
Consider any TEA Waivers  
Federal Grants/Expenditures Report  
Board Signs Code of Ethics

**July 16, 2018 Regular Meeting**

Bond Projects TBD

**Future**

Contract Renewal for Investment Policies

XIII. **ADJOURNMENT**

**A MOTION TO ADJOURN WAS MADE AT APPROXIMATELY 9:20 P.M.**  
**MOTION WAS SECONDED AND UNANIMOUSLY APPROVED.**

**BOARD APPROVAL..... JUNE 18, 2018**